

**Arts and Science Faculty Council
Meeting of Tuesday, May 25, 1999**

- Present:** M. Singer, Chair; B. Harris, Secretary; M. Allor; V. Bowker; P. Bright; B. Bukowski; B. Byers; T. Byrnes; P. Calce; J. Capobianco; D. Cheeke; M. Clarke; C. Draimin; D. Fairbairn; J. Hillel; W. Knitter; L. Lequin; S. Ma; J. McIntosh; D. Murphy; M. Oppenheim; L. Ostiguy; R. Perigoe; P. Petrie; B. St. Laurent; R. Schmid; A. Sharma; F. Shaver; H. Shulman; G. Szamosi; A. Teffeteller; P. Thornton; R. Tremblay.
- Absent:** J. Appleby; P. Bird; M. Coker; M. Gourlay; R. Hale; D. Howes; R. Kilgour; C. Maillé; M. Mendell; C. Mota; S. Scheinberg; R. Swedburg; H. Zarins.
- Guests:** A.M. Laurin; A. McAusland.

Documents Circulated and/or Considered at the Meeting:

ASFC 99-5M-A	Graduation List (undergraduate) – Arts and Science Convocation, June 11, 1999
ASFC 99-5M-B	Graduation List (graduate) – Arts and Science Convocation, June 11, 1999
ASFC 99-5M-C	Call for Nominations and Election/Ratification of ASFC and Senate Committees
ASFC 99-5M-D	Minor Undergraduate Curriculum Changes – for information
ASFC 99-5M-E	Undergraduate Curriculum Proposals Report #95U
ASFC 99-5M-F	Graduate Curriculum Proposals – Psychology
ASFC 99-5M-G	Graduate Curriculum Proposals – Geography
ASFC 99-5M-H	Graduate Curriculum Proposals – Geography

1. Call to Order

Dean Singer called the meeting to order at 9:17 a.m.

2. Approval of the Agenda

- 99-5M-1 It was moved and seconded (Schmid/Perigoe) that Arts and Science Faculty Council approve the agenda as circulated.
Carried.

3. Approval of the Minutes

- 99-5M-2 It was moved and seconded (Thornton/Allor) that Arts and Science Faculty Council approve the minutes of the meeting held April 23, 1999 as circulated.
Carried.

CLOSED SESSION

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

OPEN SESSION

6. Remarks from the Dean and Vice-Deans

Dean Singer reported that:

- The Faculty's full-time faculty hiring was continuing and at the present date 16 tenure-track candidates had signed for a total of 45 hires over the past two years.
- The department chairs had been meeting to finalize an extension of the academic planning for the next three years. Dr. Singer hoped that the Faculty would have hired 100 tenure-track faculty members at the end of the 2002 academic year.
- Enrolments seemed to be up by about 6%, though our program enrolments seem to be dropping. We still have over 11,000 students enrolled in our programs.
- The Capital Campaign had surpassed the fifty-five million dollar mark. However, the level of giving by our faculty is about 30% while 60% of the faculty at McGill have pledged to their campaign. Dr. Singer issued a challenge pledge to all our departments; he would donate \$100 per year for the rest of his term to any department where the full-time faculty members' level of participation was 75% or higher. He noted that the Departments of Psychology and Religion had already reach this level of participation.
- The second round of administrative computers would be going out to departments shortly. Andrew McAusland's academic technology unit would be in charge of this distribution.

Vice-Dean Roy reported that:

- Our CFI application had received \$2.5 million dollars, a matching amount from Quebec and one million dollars from BioChem Pharma. He was also very pleased to announce that we had received 78% of the amount requested while the national average was only 52%.
- Our SSHRC success rate has not been very good, compared to either the national or the provincial rate.
- SSHRC has decided to put additional funding into universities' institutional grants; Concordia University will receive just over \$100,000 in 1999/2000. These funds are designated for newly-hired faculty who are in their first six years at the rank of assistant professor. The university was clarifying the exact usage of these funds and Dr. Roy would get the money distributed as quickly as possible.
- The Faculty has improved travel funds for faculty members and especially increased international travel from a \$450 supplement every second year available only to SSHRC faculty to a \$500 supplement every year for all faculty members.

Vice-Dean Shaver reported that:

- She received a few nominations for Valedictorian and would be following those up.

Vice-Dean Murphy reported that:

- Will be sending the promotional brochures back to departments to be proofread and returned to his office.
- During June he would be putting together three thematic brochures.

7. Questions and Announcements

Dr. Bill Bukowski informed Council that Dr. Donna White had passed away and a memorial service would be held that afternoon. Council observed a minute of silence in memory of Professor White.

Dr. McIntosh informed Council that he had been refused funding by the FRDP committee because he had not applied for external funding. He did not feel that that requirement should be a criteria to received FRDP funding.

Dr. Roy responded that the reason for this requirement was the extreme financial limitation that the Faculty was working with. FRDP is an irregular granting process and should not be seen in the same light as SSHRC or NSERC. He added that FRDP funds actually come from a percentage of the external funding the University (and Faculty) receive.

Dr. Teffeteller announced that Dr. Paul Widdows, Professor Emeritus in her department had passed away. She was pleased, though, to inform Council that Dr. Widdow's collection of books and critical works had been donated to the department. The department was organizing an annual public lecture in his name.

8. Reports from Other University Bodies

There were no reports from other university bodies.

9. Call for Nominations and Election/Ratification of ASFC and Senate Committees – ASFC 99-5M-C

Dr. Singer asked Council to take note of the nominations required for September and to please forward nominations to Steering Committee's attention.

Arts and Science Faculty Committee on Honourary Degrees – for a period ending May 31, 2001

Dr. Marty Allor, Communication Studies

Dr. Peter Shizgal, Psychology

Acclaimed

Arts and Science Faculty Curriculum Committee – for a period ending May 31, 2002

Dr. John Hill, History

Dr. John Miller, English

Acclaimed

Senate- for a period ending May 31, 2002

Dr. Claire Cupples, Biology

Dr. Catherine Vallejo, Classics, Modern Languages and Linguistics

Acclaimed

Senate Academic Programs Committee – for a period ending May 31, 2001

Dr. Robert Kilgour, Exercise Science

Acclaimed

School of Graduate Studies Curriculum Committee – for a period ending May 31, 2001

Dr. Marty Allor, Communication Studies

Acclaimed

School of Graduate Studies Graduate Awards Committee – for a period ending May 31, 2001

Dr. T. Ali, Mathematics and Statistics

Acclaimed

School of Graduate Studies NSERC University Selection Committee – for a period ending May 31, 2001

Dr. Rick Gurnsey, Psychology

Dr. Joanne Turnbull, Chemistry and Biochemistry

Acclaimed

School of Graduate Studies Internal SSHRC Selection Committee – for a period ending May 31, 2001

Dr. Norman Ingram, History

Dr. Kevin Pask, English

Acclaimed

- 99-5M-10 It was moved and seconded (Murphy/Petrie) that the above nominations be approved by acclamation.
Carried, unanimously.

10. Undergraduate Curriculum Proposals for 2000-2001 – Minor – ASFC 99-5M-D

Dr. Roy noted that minor graduate curriculum changes, not requiring the approval of Council, were listed for our information in document ASFC 99-5M-D. These changes had been forwarded directly to Senate's Academic Programs Committee.

Dr. Roy thanked his staff and the members of the Faculty Curriculum Committee for their continual hard work on our behalf.

11. Undergraduate Curriculum Proposals for 2000-2001, ASFC 99-5M-E

Dr. Roy introduced the document to Council.

- 99-5M-11 It was moved and seconded (Roy/Oppenheim) that Arts and Science Faculty Council approve the undergraduate curriculum proposal for 2000-2001, Part 2, Report #95U, document ASFC 99-5M-E.
Carried.

12. Graduate Curriculum Proposals for 2000-2001: Part 3, ASFC 99-5M-F, ASFC 99-5M-G

Dr. Roy introduced the three proposals as out lined in documents ASFC 99-5M-F, -G and -H to Council.

- 99-5M-12 It was moved and seconded (Roy/Bukowski) that Arts and Science Faculty Council approve the graduate curriculum submission from the Department of Psychology, document ASFC 99-5M-F.
Carried, unanimously.
- 99-5M-13 It was moved and seconded (Roy/Thornton) that Arts and Science Faculty Council approve the curriculum submission from the Department of Geography, Graduate Certificate in Urban Development Studies, document ASFC 99-5M-G, in principle and subject to available resources.
Carried, unanimously.
- 99-5M-14 It was moved and seconded (Roy/Thornton) that Arts and Science Faculty Council approve the curriculum submission from the Department of Geography, Graduate Diploma in Environmental Assessment, document ASFC 99-5M-H.
Carried, unanimously.

13. Composition of Arts and Science Faculty Council

- 99-5M-15 It was moved and seconded (Byers/Shaver), that the undergraduate student composition of Arts and Science Faculty Council be modified to read: eight (8) undergraduate students, nominated by ASFA (or the Concordia Student Union in such years where ASFA is not active); every effort should be made to ensure that the students chosen reflect the diverse constituency of Arts and Science.
Carried, unanimously.

14. Other Business

Dean Singer thanked all members of Council for their work this past year and extended his best wishes to those members who were completing their term.

Dean Singer informed Council that the last round of FALRIP and ERIP had been offered. The Faculty had been given permission to replace all positions.

Dean Singer informed Council that his office would be moving to the AD-229 complex at the beginning of June. The Student Affairs office would be consolidated on the third floor.

15. Notices of Motion

Dr. Roy informed Council that he would be bringing forward a motion in September to request Arts and Science Faculty Council to approve the establishment of the Montreal Institute for Genocide and Human Rights Studies as a Faculty Research Centre.

16. Next Meeting of Arts and Science Faculty Council

Dr. Singer said that the next meeting would be held in September at a time and date to be confirmed.

17. Adjournment

99-5M-15 It was moved and seconded (Petrie/Teffeteller) that the meeting be adjourned at 11:45 a.m.